

Ledyard Charter School Board of Directors

Board Minutes

Wednesday, August 17, 2022 | 5:00 PM | Hybrid: via [Zoom](#) and in person at LCS

This meeting will be conducted as a hybrid meeting with in-person representation at the school and via Zoom at a virtual location. The authority to conduct a public meeting in this manner was granted by Governor Sununu's 12th Executive Order issued on March 23, 2020.

1. Call to order and introductions

The meeting was called to order at 5:19 pm. Present: Wendy Kozak, Mike Harris, Frank Gould, Amie Bettle, Ivy Schweitzer, Aubrie Hetzel, Tom Puleo, Patrick Darley, Jillian Conforti
Absent: Bethany Solomon, Jonathan Masland, Justin Campbell

2. Public input

There was no public input.

3. Consent agenda

- Minutes from meetings of June 8, 2022 and July 19, 2022 were approved.

4. Discussion and Action re new board members

Motion by Mike Harris: Approve all three board candidates: Tom , Aubrie and Amie.
Seconded: Frank Gould. Approved 4-0.

5. Election of Board Officers for 2022-23

SLATE

Co-Chairs: Lucretia Witte and Justin Campbell

Treasurer: Michael Harris

Secretary: Amie Bettle

Motion by Mike Harris: Approve the slate of officers as presented.

Seconded: Frank Gould. Passed 7-0

6. Executive Director's Report - Wendy Kozak

Wendy Kozak gave the Executive Director's Report, [linked here](#).

7. Financial reports - Michael Harris

Our immediate cash status: \$24,000 in checking, \$26,000 in money market, and \$24,000 in our Line of Credit. We have 3 payrolls to go between now and when we are due a very large tuition payment from the state of New Hampshire. If we have to run these on the money we currently have it will be tight. We are hopeful that the state

money and money from Lebanon and Mascoma will come sooner rather than later. The management of the budget has been very conscientious and we appreciate Wendy for managing the budget so effectively.

8. Discussion re board retreat of July 19, 2022 including school mission and goals

The board, staff and members of the mission committee will work together finalize this year's Mission, Educational Vision (aka Portrait of a Graduate), school values and operating objectives next week.

9. Discussion of board committees and special assignments

With the addition of 4 new board members, we wish to review and revitalize our committees. The existing committees include:

1. Governance:
2. Finance
3. Education
4. Mission
5. Fundraising

We advocate for combining Education and Mission and adding a new committee, facilities. Our vision for the future is that each committee reports out at board meetings on their progress and that work is able to get done by a subset of the board between meetings. Board members are asked to identify one committee that they would like to serve on between September and December 31, 2022.

There is one board member who has been on special assignment as the Board Liaison to the staff. The previous board liaison, Lucretia Witte, is moving into a role as co-chair. We would like to find a new board liaison to take on this special role.

10. Other Business

We would like to ensure that all board members can access meeting agendas, minutes, and school policies and procedures and bylaws at all times. The co-chairs will be working with Jillian Conforti to move agendas and minutes online and to provide all board members links to relevant policies, procedures and bylaws.

Next meeting, we would also like to discuss and vote on language about term limits for board positions and service.

11. Adjournment

The next meeting will be held on September 14, 2022.